California Public Agencies
Self-directed Tax Advantaged Retirement System (STARS)
401 Trust

Summary Minutes

Board of Trustees Meeting

Wednesday, June 1, 2011

Members Present	Jurisdiction
Richard Averett (Chair)	Regional Government Services Authority
LaRae Brown	City of Millbrae
Joseph Chan, Secretary	Local Government Services Authority
Amy Koenig	City of Larkspur/Twin City Police Authority
Herbert Pike, Vice Chair	Association of Bay Area Governments

Others Present	
Pete Swisher	Unified Trust Company

The meeting was called to order by Chair Averett at 11:15 am.

(1). Minutes of the April 15, 2011 meeting was approved as presented.
/M/ Pike/ S/Koenig/C/

(2). The Board discussed with Pete Swisher, Senior Institutional Consultant from UTC on the selection process of Investment Advisor for the STARS program and the Request For Proposal. Swisher will provide a list of potential firms and recommend certain wording changes in the RFP.

(3). The Board approved issuance of the RFP with the changes discussed. /M/Koenig/S/Pike/C/

(4). There being no other business, the meeting was adjourned at 11:17 am.

A**ENDA ITEM 1**

California Public Agencies
Self-directed Tax Advantaged Retirement System (STARS)
457 Trust

Summary Minutes

Board of Trustees Meeting

Wednesday, June 1, 2011

Members Present	Jurisdiction
Richard Averett (Chair)	Regional Government Services Authority
LaRae Brown	City of Millbrae
Joseph Chan, Secretary	Local Government Services Authority
Amy Koenig	City of Larkspur/Twin City Police Authority
Herbert Pike, Vice Chair	Association of Bay Area Governments

Others Present	
Pete Swisher	Unified Trust Company

The meeting was called to order by Chair Averett at 9:35 am.

(1). Minutes of the April 15, 2011 meeting was approved as presented.
/M/ Pike/ S/Koenig/C/

(2). The Board discussed with Pete Swisher, Senior Institutional Consultant from UTC on the selection process of Investment Advisor for the STARS program and the Request For Proposal. Swisher will provide a list of potential firms and recommend certain wording changes in the RFP.

(3). The Board approved issuance of the RFP with the changes discussed. /M/Koenig/S/Pike/C/

(4). There being no other business, the meeting was adjourned at 11:15 am.

A**ENDA ITEM 1**